



Education Française Greater Houston

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is hiring a **Webmaster**

Part time Volunteer Position

Education Française Greater Houston is a Houston-based non-profit organization that offers:

- **Français Langue Maternelle (FLAM)** courses for Francophone children between the ages of 4 and 18 attending American schools. The courses improve students' oral and written French skills, encourage them to become bilingual, and help them maintain a connection to the French and francophone culture, even when French has become their secondary language.
- **French as a Second Language (FLE)** courses for non-Francophone children between the ages of 4 and 18 who wish to learn French as a second language.
- **A French immersion camp** every summer for children between the ages of 5 and 10.

As Webmaster (H/F):

You are editing the content and maintaining the web design of EFGH's website.

You are responsible for:

- Publishing the content, maintaining the continuity of themes, designing the layout and streaming navigation.
- Oversee all web related matters and ensure that information on the website is accessible, up to date and viewable on line.

Required skills:

- Rigorous and good attention to details,
- Creativity and strong sense of innovation, curiosity and editorial quality,
- Autonomous and able to work from home.

Technical skills:

- Knowledge of Wordpress technology and plugins.
- Should be familiar with publishing and designing software.



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Compensation:

This is an unpaid, volunteer position.

You are interested by the project and values of EFGH and want to put your knowledge in new technologies and creativity to his service ? ...then join us !

Send a cover letter and resumé in French to candidature@efghouston.org

Education Française Greater Houston does not discriminate against its employees on the basis of race, color, creed, national origin, age, sexual orientation or ability.